

# Minutes

North Summit Fire Service District  
Administrative Control Board  
Regular Meeting  
Executive Conference Room  
60 N Main St  
Coalville, UT 84017  
February 9, 2023

1 Vice Chair Rees called the meeting to order at 6:02PM

2 **Board Members Present**

3 Chair Roger Armstrong – Excused

4 Vice Chair Jim Rees

5 Treasurer Michael Novak

6 Louise Willoughby

7 Chris Robinson

8 Ari Ioannides

9 Don Donaldson – Excused

10

11 **Item 2 Roll Call**

12 A quorum was present.

13 **Item 3 Pledge of Allegiance**

14 Vice Chair Rees lead the board and public in the pledge of allegiance.

15 **Item 4 Closed session in compliance with Utah Code §52-4-205(1) as**  
16 **needed, to discuss:**

17 a. Purchase, exchange, or lease of real property

18 b. Pending or reasonably imminent litigation

19 c. Personnel – to discuss the character, competence, or physical or mental  
20 health of an individual

21 No closed meeting was called.

22 **Item 5 Reconvene in Open Meeting**

23

24 **Item 6 Consideration of Approval**

25

26 a. **Discussion and possible approval of Siddons-Martin engine**  
27 **repairs or replacement option.**

28 Representatives of Siddons-Martin discussed the findings of what  
29 happened to Engine 21. Ari recommend that we have an inspection of  
30 the 2 engines, ladder truck and 2 water tenders so that we know what  
31 we are dealing with on our equipment.

32 b. **Discussion and possible approval of the ImageTrend software**  
33 **contract.**

34 Board Member Ioannides would like to see a couple more quotes from  
35 other companies before we make a final decision.

36 Board Member Ioannides motioned to continue this item to the next  
37 meeting Board Member Willoughby seconded the motion, vote was  
38 called, all ayes, motion carried.

39 **c. Treasurer Report**

40 Treasurer Novak advised the board that the County did pay the  
41 \$125,000 towards the PCFD coverage last year.

42 **d. Chief's Report. Discussion of current operational status.**

43 Call volume was up from last year. We have haired an admin captain  
44 and 3 ops captains. Next step is hiring 3 fulltime firefighters and  
45 parttime.

46 **e. Review and possible approval of Accounts Payable.**

47 Board Member Robinson motioned to approve accounts payable, Board  
48 Member Ioannides seconded the motion, a vote was called, all ayes,  
49 motion carried.

50 **f. Review and possible approval of the meeting minutes of;  
51 October 20, 2022, October 24, 2022, and January 12, 2023**

52 Treasurer Novak motioned to approve the minutes of October 20,2022,  
53 Board Member Willoughby seconded the motion, a vote was called, all  
54 ayes, motion carried.

55 Board Member Willoughby motioned to approve the minutes of October  
56 24, 2022, Treasurer Novak seconded the motion, a vote was called, all  
57 ayes, motion carried, board member Robinson abstained.

58 Not enough board members were present from the January 12, 2023,  
59 meeting it was tabled to the March 9<sup>th</sup> meeting.

60 **Item 7 Board Comments.**

61 Board Member Willoughby wants to say thanks for all the hard work  
62 that has been done.

63 Treasurer Novak stated Chief is doing a good job trying to stay ahead  
64 of things.

65 Chief Nielson would like to schedule a couple subcommittee meetings  
66 to go over a few things.

67 **Item 8 Adjourn.**

68 Board Member Willoughby motioned to adjourn, Board Member  
69 Robinson seconded the motion, a vote was called, all ayes, adjourned at  
70 7:41PM